

Serra Foundation
May 22, 2018
Gruber Home
6:30 p.m.

I. Call to order: 6:56p.m.

II. Introductions: no new faces

III. Old Business:

- a. Minutes approve by Suzanne Carlson and seconded by Tanya Rhue. Passed.
- b. Outgoing President's Report: Mitch Gruber gave his president's report; recalled the worthwhile events he has experienced in his two year tenure and thanked others for their time.

c. 2019/2020 Executive Board presentation and vote:

President: Kristina Hepburn

Vice President: Guy Grande

Treasurer: Suzanne Carlson

Secretary: Sean Knepple

Moved by Mitch Gruber. Seconded by LeighAnn Peelman. Voted and passed.

d. New President's Report: Kristina Hepburn presented Mitch with a thank you gift. Described how PTO is now part of the Foundation and how the hospitality and scholarship will be incorporated. Asked Tanya and LeighAnn to give information on how membership is recruited in PTO and Foundation.

September will be the time to vote on Board of Directors. Can't exceed 30 on Board. Kristina would like anyone who handles cash to be on the Board so they will be covered by insurance. "It will be a great year!"

\$547.67 will be deposited from the Workout fundraiser sponsored by the PTO.

Tanya (PTO): Last year preprinted envelopes (1550) that had registration and was stapled to a half sheet explaining PTO. When teachers joined they got a raffle ticket for gift cards that were giving away at the teacher back to school luncheon. Total membership was around \$6,100. Teachers and staff was 56 members

LeighAnn(Foundation): Last year, "free meal" koozie and candy for donations. The letter is in Spanish and English and has different donation amounts. Total membership this year was \$10,000. LeighAnn will work on letter with Kristina. Due date for letter is the first week in June.

Will start mentioning the merge of PTO and foundation in the Principals Blog.

e. Treasurer's Report:

Suzanne Carlson presented report. We have 2 new account for prepaid Bocce expenses and Hospitality.

Tanya Rhue approved Mitch Gruber seconded. Voted on and approved.

f. Serra Site Representative Report: Dr. Renfree reported that things were fine at school and there were 11-12 days left. She will add amazon to the Blog.

g. Fundraising Bocce Tournament: Mitch Gruber. August 24th at noon, last year cleared \$11,000.

Looking for help. Ideas: give a foursome to each feeder school, recently 21 alumni, military discount... goal is 64 teams. Last year was at 48 teams.

h. Fundraising Football Snack bar: Robbie Knight reported. First game is away before school. First home game is Aug. 30th against Santana. Robbie will contact boosters for working games. Looking for a speciality meal.

IV. New Business

a. Serra Scholarships: PTO has scholarships coming out of their accounts. Foundation give \$500 to the top four GPAs with the possibility of a tie. Moved by Mitch Gruber and seconded LeighAnn. Voted on and passed.

b. PTO status: Suzanne spoke about the audit of the books. PTO will pay for their last functions/ scholarships and then will be dissolved by June 30th. Their assets will be transferred into the Foundation Hospitality account.

c. Communications: Ali asked for photograph from senior scholarships. She will highlight Bocce and merge of PTO and Foundation.

- d. Kiwanis Club Corn Hole tournament: July 22.
11:00 a.m. \$100 for a team of four. Money will be donated back to selected organization.
 - e. Kristina shared registration dates and new student orientation.
- V. Adjournment: 7:57p.m.