



Serra High School Foundation

Meeting Minutes
April 4, 2018
6:30 pm, Media Center

- I. Call To Order: Meeting called to order at 6:33 pm by Mitch Gruber.
- II. Introductions:
 - a. Board of Directors in attendance: Mitch Gruber, Reid Staten, Katie Lemm, Suzanne Carlson, Kristina Hepburn, Brenda Wilborn and Liz Hernandez.
 - b. Members in attendance: Erica Renfree, Trevor Henderson, Vanessa Vallesi and Tanya Ruhe.
 - c. Guests in attendance: none.
- III. Old Business
 - a. Minutes: Liz Hernandez presented the minutes from the March 2018 meeting. Motion to approve by Trevor Henderson. Motion seconded by Kristina Hepburn. Motion approved.
 - b. Treasurer's report: Brenda Wilborn presented and reviewed the treasurer's report ending Feb 28, 2018. Cash available \$31,316.82. Alicia Rhodes and Samantha Sheppard were issued checks for their Freedom Foundation requests. Discussion on where the grant requests for the other two students may have ended up. Motion to approve by Tanya Ruhe. Motion seconded by Suzanne Carlson. Motion approved.
 - c. Site Representative/Athletic Director: No report
 - d. Grant Committee: Suzanne Carlson presented and reviewed the proposed Winter Grants from the Grant Committee. See attached. One grant was submitted beyond the deadline and was incomplete. The committee decided to carry that grant over to the fall for further review. Another grant for World Language came in early, but the committee was not sure if the event actually happened until after the committee met. Discussion to consider that grant to approve \$400 for the busses. Motion to approve grant committee's recommendation as amended to \$5319.95 by Trevor Henderson. Motion seconded by Reid Staten. Motion approved.
 - e. President's report: Mitch Gruber reported that he and Kristina Hepburn met and coordinated a date and other details about the Bocce tournament.

- f. Snack Bar: No report, except Vanessa Vallesi researched new refrigerator (\$2300 plus tax at Costco Business). Erica said to present the best deal to Pilar and it will be paid for. New refrigerator will go to the home side and home side refrigerator will go to the visitor side.
 - g. Membership: No report
 - h. Branded Serra Gear: Tim Kirkpatrick brought examples of possible logowear ideas.
 - i. Communications: No report, except it was suggested to put the Grant cycle in the TierraTimes.
 - j. Campus Improvement: No report
 - k. Tierrasanta Recreation Council: Reid reported that the rec council can spend the rest of their money before the budget is taken over by the city.
 - l. Alumni Liaison: No report
- IV. New Business
- V. Adjournment: Meeting adjourned at 7:26 pm by Mitch Gruber.

Minutes submitted by:
Liz Hernandez
June 6, 2018