



Serra High School Foundation

Meeting Minutes
December 7, 2016
6:30 p.m., Media Center

- I. Call To Order: Meeting called to order at 6:33 pm by Chris Hazeltine.
- II. Introductions:
 - a. Erica Renfree, our new principal, introduced herself.
 - b. Members in attendance: Suzanne Carlson, Jeff Thomas, Mike Dunn, Mitch Gruber, Tom Wilborn, Katie Lemm, David Langley, Maria Grande, Brenda Wilborn, Trevor Henderson, Victor Liong, Jonn Pisapia, Reid Staten, Vanessa Vallesi, Guy Grande, Yvette Blease-Moore, Jessica Serrata, Kristina Hepburn, Chris Hazeltine, and Liz Hernandez.
- III. Old Business
 - a. Minutes: Liz Hernandez presented the minutes for the September and October meetings. Motion to approve September minutes by Suzanne Carlson. Motion seconded by Mitch Gruber. Motion approved. Motion to approve October minutes with minor change to Section III. c. viii. by Reid Staten. Motion seconded by Suzanne Carlson. Motion approved.
 - b. Treasurer's report: Brenda Wilborn presented the Treasurer's reports for August, September, and October. October snack bar funds were deposited to the wrong account, some fees were incurred. Brenda is working with the bank on that. No outstanding grants except ROTC. Cash available for August \$15,893.71. Cash available for September \$28,046.88. Cash available for October \$26,044.78. The foundation insurance was renewed. The fourth home game snack bar funds are not included in October totals. Taxes are due in two weeks. There is nothing owed; we just need to file. Motion to approve Treasurer's reports for August, September, and October by Mitch Gruber. Motion seconded by Jessica Serrata. Motion approved.
 - c. Site Representative/Athletic Director:
 - i. Jeff Thomas reported that we have a new financial clerk. She is new to finances at a school site, so she is currently being trained. She will be a very good fit. "Unlocking the Genius" 8th Grade experience is next Wednesday. There will be activities for the 8th graders to learn about their strengths. It is a great way to promote Serra to incoming students. We will be adding a

biomedical/sports medicine Pathway. There is a Pep rally before break.

- ii. Jonn Pisapia reported on the process for students returning their uniforms. There are a lot of unreturned uniforms. We cannot charge for those uniforms. We can use various threats (ie: graduation and activities). Next year we have 6 home football games. Fall sports highlights: Field Hockey won CIF with several records broken. Cross Country boys took 5th place, with Anthony going to State and medaling in 9th place. He broke the Cross Country record at Serra. Girls Golf: April went to state for the first time. That is a record (never had a golfer go to state). She got 29th place. All CIF teams will be recognized at Hall of Champions. Banquets are pretty much done for Fall. Athletic clearance website is going ok, but many students did not chose their winter or spring sports. They now need to go back in and add those. New athletic website goconquistadors.com is being developed. Our new coaches are: Boys Basketball James Carol, Girls JV Soccer Lisa Garcia, and Girls Water Polo Savana Philips. We are still in need of many coaches.
- d. President's report: Chris Hazeltine reported...
 - i. 2017/18 board: New president needed for next year.
 - ii. Happy Holidays!
 - iii. Foundation and PTA want to give a gift to Mary Castleberry to thank her for being our Interim Principal. \$100 to be split between PTA and Foundation. Chris Hazeltine motioned to approve \$50. Motion seconded by Kristina Hepburn. Motion approved.
- e. Grant Committee: Suzanne Carlson reported that the grant cycle ended today, but was extended a few days. Committee meets Tuesday and will present at the January meeting. General consensus for grant funds not to exceed \$10k. The committee is considering adjusting the grant cycle again due to the new earlier school schedule.
- f. Bocce Tournament: Mitch Gruber reported that we still need a paver printed for last year's winners. We are good to go again next August. Details to follow as the date approaches.
- g. Campus Improvement Committee: No report
- h. Snack Bar: No report
- i. Membership: Mike Dunn reported on behalf of LeighAnn Peeleman that we now have 138 members.
- j. Website: Mitch Gruber reported that we may need to shut down our website due to no credentials and ability to update the account information. Mitch is looking into starting a new site from scratch. The new site will be approximately \$8.50 a month. PayPal is also not fully accessible. We need to start a new one or switch to Square. Serra Foundation FaceBook page has no administrator. Mitch also recommends starting a new FB page.
- k. Communications: No report

- l. Tierrasanta Recreation Council: Reid Staten reported that the Rec Council is working with adult soccer to clean up after themselves when they use our fields.
 - m. Alumni Liaison: Motion to approve Yvette Blease-Moore as our new Alumni Liaison by Chris Hazeltine. Motion seconded by David Langley. Motion approved. Welcome and thank you!
- IV. New Business: Chris Hazeltine read a thank you note from Maggie Inman for the Foundation scholarship she received in June.
- V. Adjournment: Meeting adjourned at 7:30 pm by Chris Hazeltine.

Minutes submitted by:
Liz Hernandez
January 4, 2017