



# Serra High School Foundation

SHS Foundation Agenda  
September 7, 2016  
6:30 p.m., Media Center

- I. Call To Order: Meeting called to order at 6:32 pm by Chris Hazeltine.
- II. Introductions:
  - a. Members in attendance: Jessica Serrata, Brenda Wilborn, Tom Wilborn, Mike Dunn, Trevor Henderson, Victor Liong, Michael Lemm, Tim Kirkpatrick, Heidi Inman, Jeff Thomas, Suzanne Carlson, Mitch Gruber, Tabor Samuelson, Kristina Hepburn, LeighAnn Peeleman, Maria Grande, Cherie Spitzen, Vanessa Valessi, Chris Hazeltine, and Liz Hernandez.
- III. Old Business:
  - a. Minutes: Liz Hernandez presented the minutes for the June 2016 meeting. Motion to approve by Mike Dunn. Motion seconded by Victor Liong. Motion approved.
  - b. Treasurer's report:
    - i. Brenda Wilborn presented the treasurer's report ending July 31, 2016. Does not included Bocce funds. Total cash available \$8116.81. Motion to approve treasurer's report by Mitch Gruber, motion seconded by Suzanne Carlson. Motion approved.
    - ii. Jonn Pisapia asked for foundation to pay for the girl's water polo banner for gym. Total cost \$235. Motion to approve by Mitch Gruber, motion seconded by Suzanne Carlson. Motion approved.
    - iii. Brenda cannot get the mail any longer. Can someone volunteer to get the mail? LeighAnn Peeleman and Katie Lemm will check mail.
  - c. Site Representative/Athletic Director:
    - i. Jeff Thomas reported that the job for principal is moving along. Position is not filled yet. Community meeting for input should still occur.
    - ii. There is a new counseling team that will help with getting the kids to choose the right classes. Chi leaving in 5 weeks.
    - iii. Jostens is now offering for seniors to keep their caps/gown for \$10. They will be here at open house so parents can see them.

- iv. The Pathway classes are now under way. Enrollment is down. We were projected at 1710, but are currently at 1670. We will lose a teacher. One staff position wasn't staffed. No classes were scheduled for that teacher.
    - v. SSC nominations need to be done by the second week of school. Voting will be at Open House, September 20 at 5:00pm.
  - d. President's report: Chris Hazeltine reported...
    - i. 2016/17 board positions...positions have filled in. Victor Liong is done coordinating snack bar. We will all need to step up and help out. We will mostly need help with managing the money. There are 4 home games. Chris will commit to completing this year as president, then he will transition out.
  - e. Grant Committee: Suzanne Carlson reported that the committee is getting organized. They will adjust submission deadline to 9/23 and present first grant cycle at October 5 meeting. General consensus for the recommendations not to exceed \$11,000.
  - f. Bocce Tournament: Mitch Gruber reported on the Bocce tournament recap. See attached breakdown of profits/expenses. Please submit receipts for reimbursements ASAP if you have not already done so. Mitch reviewed how the event went, what went well, what to improve. Tabor Samuelson suggested giving a thank you card and donated padre tickets to teacher Marissa Churchwell.
  - g. Campus Improvement Committee: No report
  - h. Snack Bar: See President's report
  - i. Membership: LeighAnn Peeleman reported that we have 137 members, \$12,135 in cash collected with another \$1,000 on its way. Tickets for donating \$100 went out in the mail. We received a \$300 matching check. We were nominated for a grant from Apple.
  - j. Website: Heidi Inman reported that we need to renew the website and the domain. Website is \$305 for 2 years. Domain is \$20. Mitch Gruber is taking over position of Website Coordinator.
  - k. Communications: Ali Kirkpatrick will take this position over.
- IV. New Business: None
- V. Adjournment: Meeting adjourned at 7:31 pm by Chris Hazeltine.

Minutes submitted by:  
Liz Hernandez  
December 7, 2016