



# Serra High School Foundation

Meeting Minutes  
February 3, 2016  
6:30 p.m., Media Center

- I. Call To Order: Meeting called to order at 6:30 pm by Chris Hazeltine.
- II. Introductions:
  - a. Guest: Carlie Spears, physiology and PE teacher, here to thank the foundation for the grant to physiology and explain how the money is helping the students.
  - b. Members in attendance: Victor Liong, Jeff Thomas, Peter Inman, Heidi Inman, Donna Parham, Jessica Serrata, Kristina Hepburn, Maria Grande, Katie Lemm, Michael Lemm, Chris Hazeltine, Brenda Wilborn, Tabor Samuelson, Trevor Henderson, Robert Wright, Mike Dunn, and Liz Hernandez.
- III. Old Business:
  - a. Minutes: Liz Hernandez presented the minutes for the January 2016 meeting. Motion to approve by Heidi Inman. Motion seconded by Victor Liong. Motion approved.
  - b. Treasurer's report: Brenda Wilborn presented the Profit and Loss Statement ending December 31, 2015. Brenda explained the snack bar profits this year are \$4629.75. This is to be split with football. \$1500 needs to be in the snack bar account for reserves. Discussion on if we should keep snack bar money in that account or roll it over to the general fund. It was decided to leave it there until we need it. Total cash available \$25,704.78 (not including grants that were dispersed after 12/31). Trevor Henderson motioned to approve treasurer's report. Motion seconded by Maria Grande. Motion approved.
  - c. Principal/Site Representative/Athletic Director: Jeff Thomas reported that Coach Giles is being awarded the assistant coach of the year and Jonn Pisapia is getting the athletic director of the year from SD High School Sports Association. Master schedule is progressing and being presented next week. Mission statement is in the works to include an acronym. pSAT scores coming next week. AP test ordering will happen in the next few weeks. Still have NMSI grant. Next year we will start "Project Lead the Way" which includes new courses to have a directional path in engineering. VP position has not yet been posted. We will be getting a new interim VP. District cut a district level position, so we will lose a staff member. ROTC no longer counts for PE.

- d. President's report:
    - i. Chris Hazeltine reported that the Bocce tournament alternative date is still in the works. Hopefully, we will be able to get this on the schedule.
    - ii. 2016/17 board positions...please contact Chris.
  - e. Grant Committee: Peter Inman reported that there was a grant request that was misplaced for books from the library. We will include that in the Spring cycle. 3/16/16 is the deadline for the next cycle. Next presentation to the foundation will be at the April meeting.
  - f. Campus Improvement Committee: Robert Wright no report. Jeff Thomas said we will get covered solar for the parking lots and walkways with lights and cameras. Maria Grande brought a letter about a proposal for cell towers on campus. Tabor Samuelson made a suggestion to light up the area around the bungalows.
  - g. Snack Bar: No report
  - h. Membership: No report
  - i. Website: No report
  - j. Communications: Donna Parham reported that we should do an article to reschedule Bocce as soon as we have an idea when it will be. Article on grants should be out. Donna will look into doing an article on membership. Daily conquistadors could do an article on foundation as well.
  - k. Auction 2016: Donna suggested Dodge ball tournament and will look into details on that to replace the Auction.
  - l. Golf Tournament: No report
  - m. Thank you notes: Tabor Samuelson sent some out and received a warm response.
- IV. New Business: none
- V. Adjournment: Meeting adjourned at 7:24 pm by Chris Hazeltine.

Minutes submitted by:  
Liz Hernandez  
April 6, 2016