



Serra High School Foundation

Meeting Minutes
January 6, 2016
6:30 p.m., Media Center

- I. Call To Order: Meeting called to order at 6:31 pm by Chris Hazeltine.
- II. Members in attendance: Mitch Gruber, Mike Dunn, Trevor Henderson, Victor Liong, Tom Wilborn, Brenda Wilborn, Jessica Serrata, Kristina Hepburn, Chris Hazeltine, Peter Inman, Heidi Inman, Hal Parham, Jonn Pisapia, and Liz Hernandez.
- III. Old Business:
 - a. Minutes: Liz Hernandez presented the minutes for the November 2015 meeting. Motion to approve by Mitch Gruber. Motion seconded by Mike Dunn. Motion approved unanimously.
 - b. Treasurer's report: Brenda Wilborn presented and reviewed the Profit and Loss Statements for October 2015 and November 2015. Current cash available \$23,603.23. Brenda also reviewed snack bar profits vs. expenses. We will need some clarification on how to allocate those funds in quickbooks before distributing funds. Brenda also purchased new insurance effective 11/19/15-11/19/16. See attached binder for policy details. Motion to approve treasurer report by Trevor Henderson. Motion seconded by Peter Inman. Motion approved unanimously.
 - c. Principal/Site Representative/Athletic Director: Jonn Pisapia reported that athletics are going into the league time now. Wrestling tournament might be cancelled by the city. If not, we will need a snack bar. Field Hockey named all academic team for the first time. One vice-principal is gone at the end of the week. No set dates for any interviews for a replacement at this time. There might be a forum here at the school to start the process for hiring. Master schedule is in process for next year.
 - d. President's report:
 - i. Chris Hazeltine reported that the bocce tournament's alternative locations have not worked out. It is unlikely that we will have a tournament this year. If you have suggestions for new fundraising opportunities, please contact Chris.
 - ii. 2016/17 board positions will need to be filled soon. Please notify Chris of your intentions for next year.
 - e. Grant Committee: Peter Inman presented the grant committee's recommendations for the Winter Grant Cycle. See report. Discussion on requests and recommendations. Jonn Pisapia did not turn in the grant request

- from boy's basketball. Discussion on how to incorporate that request. Motion to approve grant committee's recommendations by Peter Inman. Motion seconded by Hal Parham. Motion approved unanimously.
- f. Campus Improvement Committee: No report
 - g. Snack Bar: No report
 - h. Membership: No report
 - i. Website: No report
 - j. Communications: Hal Parham reported that he will run an article on grants from tonight's meeting.
 - k. Auction 2016: No report
 - l. Golf Tournament: No report

IV. New Business

- V. Adjournment: Meeting adjourned at 7:31 pm by Chris Hazeltine.

Minutes submitted by:
Liz Hernandez
February 3, 2016