



# Serra High School Foundation

## General Board Meeting Minutes September 11, 2013

Present: Chris Hazeltine, Cindy Willey, Ross Willey, Norm Ryan, Brenda Hayward, Liz Hernandez, Allison Tenenbaum, Jeff Thomas, Leo Hurtado, Mike Dunn, Katie Lemm, LeighAnn Peeleman, Donna Parham, Hal Parham, Debbie Skvarna, Victor Liong, Claire Laxamara, Annette Barnard, Randy Barnard, Robert Wright, John Pisapia, and Tim Samnelson.

**I. Call to order:** 6:30 pm by Chris Hazeltine, President

**II. Introductions** around the room. Discussed recruiting members and sending out notices of our meetings to members to increase attendance.

### **III. Old Business:**

**A. Minutes:** Presentation of minutes for June 5, 2013 by Brenda Hayward. Motion to approve by Norm Ryan. Motion seconded by Allison Tenenbaum. Minutes approved unanimously.

**B. Treasurer's Report:** Cindy and Ross Willey

1. Presented the Profit & Loss and Balance Sheet for the close of last fiscal year.
2. Noted: Membership not yet reflected in reports, Water Polo funds were transferred to their own account, grant money not disbursed last year for a total of \$2807.54 to be followed up by Allison Tenenbaum.
3. Motion to release restricted funds previously reserved for lighting by LeighAnn Peeleman. Motion seconded by Leo Hurtado. Motion approved unanimously.
4. Current cash available: \$21,897.72

**C. Principal/Site Representative:** Jeff Thomas reported on the following:

1. STAR test results are in and show 9th grade did extremely well, 10th grade scores were down across the board, and 11th grade showed gains. Up 9 points overall. The staff is making adjustments to improve class of 2015 scores.
2. Powerschool had a bumpy start. The system went down causing some problems. The program will be up and running for parent access by Open House. Parents will be notified as soon as access is available.
3. Welcome Back Luau set for Saturday, September 14th in the Q-Hut.
4. Athletics report: John Pisapia
  - a) Booster Club meetings are underway. All clubs are up and running.

b) The ice machine is here and ready to be installed. John needs help tonight. Victor Liong will help after the meeting. Ice machine for the visitor side is not quite ready to be installed. New lines need to be installed first.

c) John is trying to set up an alumni basketball game in the fall and a Hall-of-Fame Board.

**D. President's Report:** Chris Hazeltine

1. We have no vice-president, but we need to fill that position. Chris to update that position at a later date.
2. Discussion on whether or not we need more positions on the board. Possible positions include alumni representative and community outreach representative.

**E. Grant Committee:** Leo Hurtado

1. Next submissions will be this month (Sept) for approval in October.
2. Discussion on how much the grant committee should plan on awarding. Norm Ryan recommended \$12,000-\$13,000 per cycle.
3. Discussion on how the grant committee works.
4. Meeting to be scheduled to discuss submissions

**F. Campus Improvement:** Robert Wright

1. Brief discussion to start thinking about what improvements we want to do this year. Prop money cannot be used for campus improvements.
2. Norm Ryan suggested creating a position to follow up on Prop money to assure Serra is getting its share.

**G. Plaque Project:** Allison Tenenbaum has no report.

**H. Snack Bar:** Victor Liong

1. New ice machine is in and being installed tonight.
2. Field Hockey Tournament is all set to go.
3. First home football game is October 4.
4. Snack bar will include JV and Varsity games only. Victor is creating a schedule.
5. Snack bar profits are split 50/50 with JV/Varsity football.

**I. Membership:** LeighAnn Peeleman

1. 149 members
2. \$10,895.00
3. Given 84 season tickets
4. Will have a table at Open House
5. Membership numbers are similar to last year at this time.

**J. Correspondence:** Nothing to report

**K. Auction:** Scheduled for March 1, 2014

**L. Communication:** New position that will send articles to Tierra-Times

**M. Website:**

1. Need to renew domain for \$180. Norm Ryan is taking care of it.
2. Will add link to sports schedules.

**IV. New Business:**

- A.** We will create goals to accomplish throughout the year.
- B.** Discussed inviting booster clubs to our meetings to make short presentations.
- C.** Discussed creating liaison positions for each sport.
- D.** Also, discussed liaison positions to feeder schools to nurture those relationships.

**V. Adjournment:** 8:08 pm by Chris Hazeltine

Submitted by:

Liz Hernandez

Approved Oct. 2, 2013