

**DRAFT**



**Serra High School Foundation, Inc. General Board Meeting Minutes**

February 6, 2013

**Serra Foundation Mission Statement**

Improve the future quality of life in our community through enhancing academic and athletic programs at Serra High School

**Serra Foundation Website:** [www.serrafoundation.org](http://www.serrafoundation.org)

**Present:** Norm Ryan, Jeff Thomas, Heidi Inman, Rose Como, Beckie Ryan, Allison Tenenbaum, Ross Willey, Cindy Willey, Leo Hurtado, Leigh Ann Peeleman, Rob Wright, Maria D'Amato, Brenda Hayward

**I. Call to order:** President Norm Ryan called the meeting to order at 6:33 p.m.

**II. Introductions around the room**

**III. Old Business**

**a. Presentation of Minutes:** Minutes of the January 9, 2012 Board meeting were presented by e-mail. Beckie Ryan moved to approve the minutes as presented. Maria D'Amato seconded the motion and the minutes were approved unanimously as written.

**b. Treasurer's report:** Ross Willey presented the Treasurer's reports.

- 1) Monthly Income and Cash Available Report was presented –
  - \$46,999.23
  - Minus (20,545.66) Restricted Funds
  - \$26,453.57 Current Cash Available

2) A Profit and Loss report was also presented.

- \$26.67 – Amazon
- \$100.00 – Membership
- \$502.82 – Snack Bar Income
- \$500.00 – Tax Return Expense

3) Balance Sheet with Previous Year Comparison presented.

**c. Principal/Site Representative reports - Jeff Thomas**

**Jeff Thomas –**

- 1) WASC midterm evaluation – March 19<sup>th</sup>
- 2) Superintendent's Report – There will be no staffing cuts but there will be budget cuts.

**d. President's report – Norm Ryan**

- 1) **Legacy Wall Naming** – waiting for a quote from Miramar Sign Works for "Serra Legacy Wall" signage for over the tiles.

**e. eScrip/Amazon/Website - Heidi Inman**

- 1) eScrip Report –
  - 2012 - \$1637
  - 2013 – approximately \$2000
  - 200 supporters
- 2) eScrip Mall Link –
  - Percentages to Foundation
  - \$1500 from Vons – Thank You on Website, QConnection and on Marquee for their support.
- 3) Amazon Link
  - December 2012 - \$80
  - January 2013 - \$3
  - February 2013 - \$2
- 4) Website –
  - Pay Pal links are working
  - Feedback and Suggestions are welcome.
  - 40 visitors per day
  - Need to put information on the Website for auction and auction ticket sales.

**f. Grant Committee – Leo Hurtado**

- 1) 18 grant requests
- 2) 16 grants recommended for partial or full funding
  - Academic Grants - \$6123.20
  - Athletic Grants - \$5085.00
  - Other Grants - \$ 350.00
  - TOTAL GRANTS \$11,558.20
- 3) Rob Wright moved to approve the 16 grant recommendations as presented. Leigh Ann Peeleman seconded the motion and the proposed grants were approved unanimously.

**g. Campus Improvement Committee – Rob Wright**

Tierrasanta Boulevard Corner – Rob presented a bid from John Batchie Painting for \$2435 to redo the galvanized fence and the wood trim above the main sign. (The original work was done in 2001). Beckie Ryan moved to approve the \$2435 bid and proceed with the work. Leo Hurtado seconded the motion and the motion to proceed with the work passed unanimously.

**h. Plaque Project – Allison Tenenbaum – no report**

**i. Snack Bar – Norm Ryan**

- 1) A snack bar committee is being formed for next year – Ross Willey, Victor Leon, Teresa Stivers-Long.
- 2) Feb. 14, 2013 – basketball game
- 3) Feb. 16, 2013 – basketball seeding meeting

**j. Membership – Rose Como – no report**

**k. Correspondence - Brenda Hayward - nothing**

**l. Auction 2013 - Maria D'Amato -**

- 1) May 4, 2013
- 2) Ascension Church
- 3) Theme - Night in Venice/Rome
- 4) Auction meeting following tonight's Foundation meeting.

**m. Rec. Council - Norm Ryan**

- December and June - formal meetings for field space

**IV. New Business**

**a. Prop. S money - from 2008**

- 1) Sports Field done and I21 Technology
- 2) Data Center - from District money. We will have 2 classrooms in the Data Center.
- 3) Possible Future Projects for Serra H.S.:
  - Significant stadium enhancements with ADA compliances
  - Theatre overhaul
  - 2 story building with 16 classrooms - remove bungalows
  - Could then close off campus on weekends.

**b. Discretionary money - testing tables (purchased) and chairs (ordered) and basketball floor (done)**

**c. Prop. Z money -**

- 1) Mostly used for maintenance - Fix air conditioning, ADA compliances, roofing
- 2) Slated for 3<sup>rd</sup> quarter of 2015
- 3) What Serra wants:
  - Nice, protective fence
  - Building to replace 60 year old bungalows
  - Bleachers in the gym
  - Comfort station at field level

**V. Adjournment:** The meeting was adjourned at 7:30 p.m.

**Motions passed**

- Approval of January 2013 minutes as presented.
- Approval of treasurers reports as presented.

**NEXT MEETING: Wednesday, March 6, 2013 at 6:30 p.m. in the Media Center.**

Brenda J. Hayward  
Foundation Secretary  
3/4/13