

## Serra High School Foundation, Inc. General Board Meeting Minutes

March 2, 2011

### Serra Foundation Mission Statement

Improve the future quality of life in our community through enhancing academic and athletic programs at Serra High School

Serra Foundation Website: [www.serrafoundation.org](http://www.serrafoundation.org)

**Present:** Norm Ryan, Robert Wright, Julie Matthews, Patrick Brennan, Jeff Thomas, Mike Foglia, Leanne Owen, Darla Lopez, Joe Schmidt, Mike Jimenez, Diane Miller, Brenda Hayward

**I. Call to order:** President Norm Ryan called the meeting to order at 6:37 p.m.

### II. Old Business

**a. Presentation of Minutes:** Minutes of the February 2, 2010 Board meeting were presented by e-mail. Julie Matthews moved to approve the minutes as presented. Rob Wright seconded the motion and the minutes were approved unanimously as written.

**b. Treasurer's report:** Julie Matthews presented the Treasurer's report.

- 1) Cash on Hand Report was presented – \$10,270.31 to grants; \$1100 of the \$10,270.31 disbursed so far. Rob Wright moved to approve the Treasurer's report. Darla Lopez seconded the motion and the report was approved unanimously as presented.
- 2) Expected auction expenses are estimated at \$1500 – baskets, stuffing, fillers, and facility balance. \$4500 is the remaining cost for catering for the auction.
- 3) \$2800 is expected as income from the AP catered event. There were \$560 in expenses to host the event.

**c. Principal/Site Representative reports - Mike Jimenez & Jeff Thomas**

- 1) Turfing the field will begin in May. Graduation will be held at Golden Hall on Friday, June 10<sup>th</sup> at 2 p.m. Priority seating for graduation will be auctioned,
- 2) March 17<sup>th</sup> is the next Proposition S meeting at 6 p.m.
- 3) Joe Schmidt will be leading a Brown and Gold campaign to return to Serra's colors.
- 4) All 10<sup>th</sup> graders will take the CAHHSE test on Tuesday, March 8<sup>th</sup> and Wednesday, March 9<sup>th</sup>.
- 5) The Star testing dates are set.
- 6) Extended lunch (using the lanyard system) is going well.
- 7) EAP - 11<sup>th</sup> graders based on their English essay and Star results have the opportunity to place out of classes at the UC schools and community colleges.
- 8) Q-Connection is now going out on Fridays by e-mail. This way time sensitive material can be distributed.

**d. President's report:**

- 1) Comps for Auction Committee – It was decided to give a complimentary ticket to members of the auction committee if they are in financial need. They can contact Norm to arrange this privately.
  - 2) Volunteers are needed to help proctor the CASSHE.
- e. **Grant Committee – Pat Brennan** – no report
- f. **Campus Improvement Committee – Rob Wright**
- 1) Sign Company has been contacted regarding the problem with letters on the Serra sign.
  - 2) Rob would like to refurbish the corner if we have money for the project.
- g. **Plaque Project –**
- 1) One plaque was sold at the basketball Senior night.
  - 2) Plaques will be advertised in the TierraTimes and the Serra Spirit. The sale of plaques will be mentioned at the Senior Awards night and the Awards presentation for underclassmen. There will be flyers for plaque sales at the Auction table.
- h. **Snack Bar – Mike Kelly**
- 1) We received a nice note for the breakfast and lunch catered for the College Board training at Serra. This should net \$2300.
  - 2) The snack bar will be used on March 23<sup>rd</sup> for the Senior basketball game showcase.
  - 3) DePortola requested use of the snack bar for their basketball game on Tuesday, March 29<sup>th</sup>. We may sell DePortola the inventory we have left.
- i. **Membership – Leanne Owen** – no report
- j. **Correspondence – Brenda Hayward**  
We received a request for a donation for DePortola’s auction.
- k. **Auction – Darla Lopez**
- 1) Baskets will be put together next week.
  - 2) We will have fewer baskets than in the past.
  - 3) Darla walked the site last night and met the caterer.
  - 4) We will have six live auction items.
  - 5) The football jersey donation tear-out will be in the programs.
  - 6) The caterer donated a chocolate fondue and fruit display for 50 people.
  - 7) Looking at a hot air balloon ride package – the cost would be \$384.
  - 8) It was decided that the graduation package will not include parking but will be for 10 seats at the graduation ceremony.
  - 9) Dinner gift certificates are still needed.

**III. New Business –**

Joe Schmidt will put together a PowerPoint presentation showing what the Foundation does and what the Foundation pays for.

**IV. Adjournment:** The meeting was adjourned at 7:47 p.m.

**Motions passed**

- Approval of February 2, 2011 minutes as presented.
- Approval of treasurers report as presented.

**NEXT MEETING:** \* (Final Meeting) Wednesday 5/25/11 at Khan's Cave at 6 pm  
\* August 31, 2011, 6:30 p.m.

Brenda J. Hayward  
Foundation Secretary  
5/4/11