

Serra High School Foundation, Inc. General Board Meeting Minutes

April 7, 2010

APPROVED

Serra Foundation Mission Statement

Improve the future quality of life in our community through enhancing academic and athletic programs at Serra High School

Serra Foundation Website: www.serrafoundation.org

Present: Liz Adamski, Pat Brennan, Samantha Farrar, Mike Foglia, Cara Furio, Paul Gotfredson, Janet Green, Allison Kahn, Julie Matthews, Diane Miller, Don Nacrelli, Jonn Pisapia, Mark Regn, Norm Ryan, Jeff Thomas (Site Operations Specialist), Rob Wright.

Guest: Tina LaRocco, Rachel Weigman.

Call to order: President Norm Ryan called the meeting to order at 6:34 p.m.

I. Old Business

- a. **Presentation of minutes:** Minutes of the 3/3/10 and the 3/17/10 Board meetings were presented by email. Janet noted the correction to the 3/17 minutes of Michelle Silverthorn as present. Darla moved to approve the minutes as presented. The motion was seconded by Liz and was passed unanimously.
- b. **Auction report:** Darla reported that the final net from the Auction dinner was \$20,781.00 with \$4,460.00 going to Serrandipity newspaper computers and \$1,900.00 to the Musical Theatre club. Expenses were higher. It was not cheaper to have it in Tierrasanta but was indeed a wonderful evening.
- c. **Treasurer's report:** Julie reported that our cash on hand is \$13,759.55, as shown on the Cash on Hand report distributed.
- d. **Principal's report:**
 - i. Jeff reported that the WASC report had been submitted. Administration worked with staff today on 15 pages of "bullet item" in preparation for the visit. There will be a WASC team reception at Serra in the Media Center on Sunday 4/11 at 3:00 p.m. There will be a meeting for parents with the WASC team on Tuesday 4/13 from 9:15 to 9:45 a.m. in Room 309. At the conclusion of the visit, the team will do an oral report of their findings on 4/14 at 2:30 p.m.
 - ii. The 'intervention' or 'Pt. Loma' schedule is in the works for next year. Students who need help will have time at lunch for tutoring. Lunch would be 30 min. With an extra 25 min. added on for the intervention session. Those who don't need intervention will have an extra long lunch or can attend AP study sessions. The daily hours will be ~07:30 to 2:20.
 - iii. In the past, campus repairs have been by a mobile maintenance crew that came around every 3 months. Currently there is no money in the budget for the mobile crew but there is money in the 'project' fund. Exterior doors have been painted and several trees that were damaging concrete were removed. The counseling gate concrete was so uneven that you could not even open it. Shrubs or non-invasive trees will replace those that have been removed.
- e. **Grant Committee**
 - i. The spring grant period is typically the lightest request time. Pat Brennan will be taking over Paul's duties as Grant Committee chair. Spring grants came to a total of \$3,832.15, with \$1,732.15 for academic requests (English and VAPA), \$1,500.00 for administrative requests (rooms for NJROTC national competition), and \$600.00 for athletic requests (Surf team competition fees).
 - ii. Pat asked if we could open the next cycle for winter grants now. It was thought that this might be confusing as staff change over the summer. Jeff will put it on the August staff meeting agenda as a reminder.

- iii. Norm reported that Mr. Pisapia missed the spring grant deadline and had hoped to request money for canopies for track and \$250.00 for badminton. Since he had missed the deadline, a direct donation is being given for the benefit of athletics to the Foundation for his requests.
- iv. Paul moved to approve the Spring Grant requests. The motion was seconded by Don and it was passed without opposition.

f. Special presentation/request for support:

- i. Senior Rachel Weigman presented a request for the Foundation to co-host an event she has titled 'Hand for Haiti'. She is working on having a 'Street Scene' style fundraiser in the student parking lot on Saturday, June 12 from 2:00 p.m. to 9:00 p.m. as a benefit concert for Haiti.
- ii. Rachel distributed a Who/What/Where/When overview of her concert project and what she is requesting from the Foundation, which is to be in charge of food sales, to buy the supplies and sell them the day of the event and for 10 adults to be at the show and set up booth for 4 hours on June 12.
- iii. After some discussion of our by-laws (involvement of clubs/support of Serra's Q5), how we could support her and on the conditions described re: insurance with the Tierrasanta Rec Council and the American Red Cross, Don moved to donate \$500.00 for permit acquisition/generator rental/fireman coverage. Rob seconded the motion and it passed unanimously.

g. Campus Improvement:

- i. Rob reported the Melhorn suggested waiting to paint the upright pilasters until the entire bid could be considered, as the painting was not a 'line item' in the bid. The bid was developed as a package for insurance, liability and equipment costs.
- ii. Rob asked the board to consider what should be done next for improving the campus.

h. Legacy Wall:

- i. Don reported that there are 2 full unopened gallons of Padre Gold paint on hand that were not used in covering the Legacy Wall in the gym.
- ii. With assistance from Paul Gotfredson's advertising, twenty (20) orders are going in on Monday 4/12 to be installed before graduation.
- iii. Don will have a table at the Patriot Day parade on May 15 to sell tiles.

- i. **Snack Bar:** A snack bar will be opened for a Science Saturday event at Serra on April 24. Watch for an email from Norm with request for volunteers to help.

j. Membership:

- i. Cara reported that Samantha Farrar and Barbara Fornaca are on board for the membership team for 2010-2011. Darla Lopez will continue on the membership team as well.
- ii. Krista Gallagher, parent of an incoming freshman, will be the chair of the membership committee.
- iii. Serra can't afford to pay for any flyers for the summer packet. Cara will need to have it printed and delivered in June for the packet assembly. All school pages will be white, so a colored page will stand out for the Foundation membership request. Cara will order envelopes.

iv. A committee meeting for fall planning will be held soon. Cara will send the Thank You ad to the Tierra Times for this year's members.

k. **Correspondence:** Janet distributed mail: a check from QualComm for \$500.00 and a check for \$199.92 from Albertson's as their final Community Partners check. Janet gave Don an order form for a Legacy Wall tile.

II. New Business

a. Norm reported on the superintendent selection committee, of which he is part. There will be a meeting at de Portola Middle School on 4/28 to hear what parents want. His committee is comprised of 15 people, 3 chosen per each Board of Education member. This committee will select the top 7 candidates and hand their slate over to BOE.

III. **Adjournment:** The meeting was adjourned at 7:45 p.m.

Motions passed

✓ Approval of 03/03/10 minutes as presented.

Items for follow up

- ✓ Jeff will put grant request timeline info on the August staff meeting agenda.
- ✓ Don will have a table at the Patriot Day parade on May 15 to sell tiles.
- ✓ Cara will send the Thank You ad to the Tierra Times for this year's members.
- ✓ A membership committee meeting will be set soon for fall planning.
- ✓ Cara will order envelopes and have the summer packet flyer printed by June.

NEXT MEETING: Wednesday, May 5, 2010 at 6:30 p.m. in the Media Center

Janet R. Green
Foundation Secretary
04/23/10