

Serra High School Foundation, Inc. General Board Meeting Minutes

January 6, 2010

APPROVED

Serra Foundation Mission Statement

Improve the future quality of life in our community through enhancing academic and athletic programs at Serra High School

Serra Foundation Website: www.serrafoundation.org

Present: Janet Green, Mike Jimenez (Principal), Mike Kelly, Darla Lopez, Julie Matthews, Don Nacrelli, Jonn Pisapia (Athletic Director), Mark Regn and Rob Wright.

Call to order: Vice President Rob Wright called the meeting to order at 6:33 p.m.

I. Old Business

- a. **Presentation of minutes:** Minutes of the 12/2/09 Board meeting were presented by email. Don moved to approve the minutes as presented. The motion was seconded by Jen and was passed.
- b. **Treasurer's report:** Julie presented 2 reports, the current balance sheet comparison and a profit and loss statement. Unrestricted cash on hand is \$29,728.00. Darla moved to approve the treasurer's report and the motion was seconded and carried.
- c. **Principal's report:** Mike reported on 3 items.
 - i. Enrollment went up to 2,016 students and a position was added in early October, splitting out students from some overcrowded classes.
 - ii. Finals will be taking place during the last week in January.
 - iii. There will be an SSC meeting on Jan.11 at 3:00 p.m.
- d. **President's report & Campus Improvement:**
 - i. The Hydro Tek Pressure Washer was demonstrated at Serra on Thursday, Dec. 10. Those witnessing the demo said that it worked extremely well, to the point of almost pulverizing the concrete if set too high. The washer is commercial grade and reaches a temperature of 260°F and 3800 psi. Only water is used; no disposal of chemical residue or waste. The bid received from Mission Janitorial totals \$4,975.00. Mark moved to approve spending up to \$5,500.00 to purchase the Hydro Tek pressure washer. Mike seconded the motion and it was passed unanimously.
 - ii. Signage projects are complete. We have been promised 2 -4'X8' banners by Miramar Sign Works but have not decided where to use them/what to put on them. Consider how we might best use these banners.
 - iii. Mike reported that the interior courtyard sign on the Administration building looks off center. He and Rob will look at it after the meeting.
 - iv. The status of the furniture ordered for the front office is unknown. Diana and Jeff were working on it.
 - v. The corner project plantings need follow-up. A tree was removed and Rob will look into replacing the tree. Rob will check with Treebeard on the tree and on the type of grass used on the corner, as it looks a bit neglected at this time of year. Don suggested that other areas in Tierrasanta are reseeded.
 - vi. Mark reported on the corner project lighting because all lights were burned out. He replaced 2 fluorescent lights. There are 5 indirect lights that highlight the trees. He got one off its base to get information on it during the winter break and will work on replacing all 5 lights.
 - vii. Coach Pisapia reported that the concrete Conquistador logo is fading. Rob will look into that also.
- e. **Legacy Wall:** Don reported that he has contacted a licensed contractor to install the tiles for \$250.00. He will contact Jeff Thomas for access to the Conquistador logo tiles that are in the front display case. Forms for the Legacy wall that are on the display case need to

be moved to the gym snack bar to hand out. A poster explaining the legacy wall was suggested. Janet offered to create a flyer "Buy \$100 Legacy Wall Tile" with Foundation website info and will email it to Coach Pisapia to make a poster. Don moved to spend up to \$300.00 to install the 22 tiles; Julie seconded the motion and it passed unanimously.

- f. **Snack Bar:** Jen reported that sales during the Kiwanis Tournament were slower than expected since attendance at the games was lower than it had been in the past. Profit was down; sales were slow and steady except during the Friday night games. BBQs and food were taken to the Ryan residence.
- g. **Membership:** No report. Cara reported via email that she is working on the *Tierra Times* ad for the members.
- h. **Correspondence:** None

II. New Business

a. Auction: SATURDAY, MARCH 13!

- i. Darla reported that she has a donor who is covering the \$1,400.00 cost of renting the facility and a \$500.00 donation to cover the cost of the steel band.
- ii. 130-140 letters went out to donors asking for basket donations. Some items are already coming in.
- iii. The committee is badly in need of basket fillers—wine, wine glasses, alcohol, picnic baskets, coffee mugs, coffee, etc. Regift your unwanted Christmas items to the dinner! Bring wine for the baskets to next meeting please.
- iv. Darla asked Rob to ask Duke Sobek to write letters to hotels.
- v. The price for a ticket this year is \$55.00 for a single, \$50.00 for faculty/staff and \$100.00 for a couple. Last year the attendance was way down and perhaps the ticket price was a factor.
- vi. Next Auction dinner planning meeting is Monday 1/11 at 6:30 p.m. at Darla's home.

b. **EScrip:** No report.

c. **Farmer's Market:** No report.

III. **Adjournment:** The meeting was adjourned at 7:15 p.m.

Motions passed

- ✓ Approval of 12/2/09 minutes as presented. Treasurer's report.
- ✓ Approval to spend up to \$5,500.00 to purchase the Hydro Tek Washer for exclusive use at Serra High.
- ✓ Approval to spend up to \$300.00 for tile setter to place 22 tiles on legacy wall ASAP.

Items for follow-up

- ✓ Rob will check on the corner tree replacement and grass and the fading logo.
- ✓ Mark will continue to work on the corner lights.
- ✓ Jeff will notify Campus Improvement on the status of the furniture.
- ✓ Janet will create a flyer to be made into a poster for the Legacy Wall.
- ✓ Don will expedite the tile installation.
- ✓ Everyone is asked to bring wine for the baskets to the next meeting.

NEXT MEETING: Wednesday, February 3, 2010 at 6:30 p.m. in the Media Center

Janet R. Green
Foundation Secretary
01/12/10, 01/14/10