

Serra High School Foundation, Inc. General Board Meeting Minutes

December 2, 2009

Serra Foundation Mission Statement

Improve the future quality of life in our community through enhancing academic and athletic programs at Serra High School

Serra Foundation Website: www.serrafoundation.org

APPROVED

Present: Kim Gotfredson, Paul Gotfredson, Janet Green, Allison Kahn, Darla Lopez, Julie Matthews, Enrique Munoz, Don Nacrelli, Norm Ryan, Jeff Thomas (Site Operations Specialist) and Rob Wright.

Guests: Shondra Jerabek.

I. Call to order: President Norm Ryan called the meeting to order at 6:35 p.m.

II. Introductions: Attendees introduced themselves & their board positions.

III. Old Business

- a. **Presentation of minutes:** Minutes of the 11/4/09 Board meeting were presented by email. Julie requested an amendment to item III c. vi. Kim moved to amend the minutes and approved as amended. The motion was seconded and unanimously approved.
- b. **Treasurer's report:** Julie presented 2 reports, the prev year balance sheet comparison and the cash on hand as of 12/2/09. Unrestricted cash on hand is \$20,072.50. Darla moved to approve the treasurer's report and the motion was seconded and carried.
- c. **Principal's report:** Jeff reported for Mike on 3 items
 - i. The recent budget meeting held at Serra with Board member K. Nakamura explained the SDCS situation and the bleak picture ahead.
 - ii. The end of the grading period is 12/11/09. The *Serra Spirit* folding will be done on 12/11.
 - iii. Status of CAHSEE=40 seniors passed in October; 19 more still need to pass.
- d. **President's report:**
 - i. Basketball (BB) snack bar will be opened for the Kiwanis tournament, which is set for 12/16 – 12/19. Games begin as early as 3:00 p.m. and go until 8:30 p.m. This could be a significant fundraiser for the Foundation, particularly if we go with an enhanced menu. Discussion ensued on whether we would share the proceeds with BB (same agreement as with football). Some members recall that there was an agreement at the fall meeting; others do not recall that an agreement was reached. It was decided to man the snack bar for the Kiwanis tourney and put our best face, or hamburger, forward to represent Serra.
- e. **Campus Improvement:**
 - i. Rob discussed removing the painted numerals on the sides of the buildings now that the exterior signs have been installed. Staff members have mentioned that the large numbers are useful to direct students from across campus. Perhaps a design could be found to incorporate the Conquistador logo along with a numeral that is in the Trajan font used on the other signage. Rob distributed a photo mockup of the Conquistador logo to replace the big numeral.
 - ii. There will be a concrete cleaning demo on Thursday, 12/10 at 4:00 p.m. The machine to be demonstrated is eco friendly and has been used by our custodial manager, with much success, at other schools. A one time bid of \$6,500.00 was received to have the cleaning done once. The machine costs \$6,000.00 to own.
 - iii. A question about the corner project and the trees on either side of the marquee was brought up. One of the trees was taken out. Rob will look into why they are not growing well on both sides of the marquee.
- f. **Legacy Wall:** Don reported that the wall has been painted Padre Gold and the banner is fixed in place. There are 18 tiles ready to be installed. A suggestion was made that a

poster could be created to explain what the banner does and how the wall is being created.

g. Membership: Allison reported that she received the Kiwanis check for \$500.00. Christa Gallagher, a Vista Grande parent, will take over membership for next year.

h. Correspondence: None

IV. New Business

a. Auction: Darla reported that the auction dinner is set for March 13 at the Chinese Community Church with a Caribbean Nights theme. She will be mailing out 130 letters to donors for items for the baskets. She would love to have one donor pick up the cost of the church for the evening. Please remember to ask your business contacts about donating to the auction.

b. Escrip: The Foundation's escrip income has dropped precipitously. We need someone to take over this area and revamp what is on the website and to educate/encourage members to renew their Albertson's and Von's cards yearly.

c. Farmer's Market: Norm will meet with Cara and Listy Gillingham, principal of de Portola Middle school, about the pitfalls encountered hosting the Farmer's Market.

d. Athletics: Coach Pisapia reported that all the fall sports teams went to the CIF championship playoffs in their respective sports. Girls Field Hockey won their championship game over rival Scripps Ranch.

V. Adjournment: The meeting was adjourned at 7:35 p.m.

Motions passed

✓ Approval of 11/04/09 minutes with amendment.

NEXT MEETING: Wednesday, January 6, 2009 at 6:30 p.m. in the Media Center

Janet R. Green
Foundation Secretary
01/01/10