

Serra High School Foundation General Board Meeting
Wednesday February 6, 2008

Serra Foundation Mission Statement

Improve the future quality of life in our community through
enhancing academic and athletic programs at Serra High School

Serra Foundation Website: www.serrafoundation.org

Call to order: Meeting was called to order by President S.L. Oleson-Duncan (aka Sheri) at 6:35 p.m. The following persons were in attendance; Sheri Duncan (President/Treasurer), Lori Olsen (VP), Craig Baumann (VP), Julie Matthews (Treasurer), Bob Walters (Secretary), Kim Gotfredson (Publicity), Barbara Lefkarites (Webmaster), Carole LaBuda (Sports Recognition), Don Nacrelli (Snack Bar Coordinator), Ginger Tyson (Auction committee co-chair), EB Dembinski (Auction committee co-chair), Tom Dembinski (member), Judi McIlroy (member), Allison Kahn (member), Kris Brown (member). School personnel in attendance (non-voting) included Mike Jimenez (Principal), Jeff Thomas (Site Ops) and Joe Schmidt (ASB Advisor).

INFORMATION ITEMS

Auction Report: Ginger Tyson provided a report of the Auction Committee. The Auction will be on March 8, 2008, at the Town and Country, which will be a Mardi Gras theme. Ginger thanked Joe Schmidt and Jeff Thomas for past, current and future activities to promote and work the event. Ginger also reported that some of the entertainment would be provided by acrobatic performers, at a cost of \$300. This past week, teachers were given personal invitations to purchase auction tickets and attend. EB Dembinski discussed the auction budget for preparing baskets estimated to be about \$600 and solicited (begged) for items to add to baskets. Ginger reported that the Auction committee has been meeting and making progress. Ginger also thanked Lori Olsen for the support she has provided. Lori also expressed an opinion that grant requests should take into consideration whether the particular group, club, sports team, etc., provided a basket or other support of the Foundation, which was discussed in terms of approach. The next Auction Committee meeting is 6:30, pm, February 13, 2008.

President's Report: Sheri reported that Serra High's drama department will be performing "You're a Good Man, Charlie Brown," which requires it to raise \$2,500 for the rights or license. The Foundation previously authorized a grant of \$1,500. Designated donations for \$600 came from members. The school has provided the rest. Sheri also discussed the officers slate for the upcoming year, which will be voted in at the Auction. Sheri suggested that we needed to find potential replacements for officers and opened up the subject for discussion.

PTSA Report: Maria D'Amato was not present to provide a report.

Principal's Report: Mike Jimenez reported that there were a number of events coming up: pep rally, dance, California High School Exit Examination (CAHSEE) testing in March (for sophomores primarily) and the importance of support, preparation and rest prior to the test. California Standards Test (CST) also will occur in April to see how Serra achieves standards. Mike reported that it was his goal for this year to improve on the previous year's performance. He indicated that staff had concluded that students are not impressed with the importance since it does not count toward GPA, etc. Mike suggested that parents should reinforce importance. As was done last year, he also requested that the Foundation continue its support with providing snacks. Mike will provide info re numbers to accomplish this. In response to motivating students, Lori suggested the school maybe could provide extra credit to students who achieved scores above a certain determined level. Mike expressed his support of Lori's suggestions as a great idea and will approach staff to arrive at strategies to implement.

School Site Report: Jeff Thomas reported that Serra will need volunteers to proctor CAHSEE, which will occur on March 11-12. Foundation will put information on website and in minutes to request parents to step up. Jeff also reported that there is a new testing website for various school-related tests. April 23rd will mark the CST testing and will go for a couple of weeks. Jeff reported that the Grant Committee also discussed the possibility of developing a technology committee to make recommendations to Grant Committee.

Athletic Director's Report: Jon Pisapia was not present to provide a report.

Membership Report: Sheri reported that we have raised \$12,100 in memberships not including an addition of \$350 that just came in. We are at 296 members. The Foundation is still looking for corporate members. Sheri suggested that the Committee will start to work in July for the next academic year. Sheri also reported that there was a surprisingly low

number of participants signed up for e-Scrip (58 families) and encouraged suggestions to figure out some way to promote e-Scrip and increase participation.

ACTION ITEMS

Winter Grant Committee Recommendations: Sheri presented the Grant Committee recommendations for winter awards, which were emailed in advance of the meeting, and also provided at the meeting (attached hereto as **Appendix A**). Discussion occurred regarding the Freshman League Fees for Girls and Boys Basketball recommended. A motion was duly made to approve the recommendations with the exception of the Freshman League Fees for Girls and Boys Basketball was made Lori Olsen and seconded by Don Nacrelli to approve the recommendations as submitted. Motion carried unanimously, with the exception of a no vote by Bob Walters. Following further discussion that additional information may be needed to determine the basis for this particular type of grant given that it had been approved routinely in previous years. Further discussion occurred regarding the development of a policy on the subject. The prior action was withdrawn and substituted by an amended motion by Lori Olsen and seconded by Ginger Tyson to approve the recommendation with the exception of the Freshman League Fees for Girls and Boys Basketball, the latter of which will be tabled to the next meeting. Motion passed unanimously. Sheri indicated that she would place an item for discussion or recommendation of a proposed policy regarding support of freshman clubs or sports.

Approval of Minutes from January 9, 2008 Meeting: Draft minutes for January 9, 2008, draft Foundation board meeting minutes, which was emailed in advance of the meeting and also provided at the meeting (attached hereto as **Appendix B**). A motion was duly made by Carol LaBuda and seconded by Kim Gotfredson to approve the draft minutes. Motion carried unanimously.

Approval of Treasurer's Report: Sheri Duncan, in her capacity as assistant treasurer presented a written treasurer's report, including Profit and Loss Statement – July 1, 2007 through February 4, 2008 and Balance Sheet as of February 4, 2008, which were emailed in advance of the meeting, and also provided at the meeting (attached hereto as **Appendix C**). Oral report of \$4,250 (estimated) from snack bar receipts. A motion was duly made by Tom Dembinski and seconded by Craig Baumann to approve the treasurer's report as supplemented. Motion carried unanimously.

Old Business: Need to follow up on security lights status. Survey results reflected that first priority was to obtain new or remediate existing turf field and track at the football field, followed by campus beautification. Sheri recommended that the items be tabled until after the auction to determine the Foundation's financial position and possibly develop a strategy for supporting over a number of years.

New Business: Policy for Freshman Sports to be considered. Carol LaBuda reported that the next Sports Recognition Night will be Tuesday, March 4, 2008, at 6:30 pm, in the gym. CIF wrestling will be held at Serra on Feb 16th and the oundation will open the snack bar for the day.

Meeting adjourned at 7:42 p.m.

Next meeting, Wednesday March 5, 2008, at 6:30 p.m., Serra High School Media Center.