

Serra High School Foundation

Minutes of Board Meeting

October 7, 2004

Call to Order

The meeting was called to order by President Frank DeBaca at 6:35 p.m.

Secretary's Report

The minutes of the June 2, 2004 Foundation Board meeting (attached as **Appendix A**) were reviewed. A motion was made to approve the minutes, seconded, voted on and unanimously approved.

President's Report

- **Teacher/Staff Breakfast**

Frank talked about the upcoming event and what plans had been made to date.

- **Foundation Scholarship Recipients**

The three recipients of the Foundation Scholarships were Emma Kania, Christine McBeth and David Baranoski

- **Corner project**

Frank reported that J. Madafer's office had come up with a possible solution for the maintenance of the corner. Frank had not been able to get full details from them as of meeting time.

Treasurer's Report

Cathy Lajarraga provided a written Treasurers report (attached as **Appendix B**). A motion to approve the treasurer's written report as submitted was made, seconded, voted on and unanimously approved.

Principal's Report

Donna Summerville could not be at the meeting. Jeff Thomas provided a report. He told us that Mrs. Summerville's father had passed away. He stated that the staff is cracking down on tardiness and will begin unannounced sweeps next week. Because of budget cuts, the school does not have student monitors, but reorganization of the current staff helped and they are hanging in there. He reported that the new staff members have added some strengths to the school. He said that Serra will be one of two high schools using "student connect" which is a means of accessing school and class information via the internet.

School Operations Report

Jeff Thomas reported that Serra has been moved to the front of the list for the marquee project and will have a project manager soon. Other ongoing site projects have been making progress, although funding and timing remain an issue.

Serra Science Administrator Report

Eric Burtson was unavailable for this evening's meeting, but will attend next month's meeting.

Special Projects Report

Rob Wright unavailable for meeting tonight and will provide an update at the next meeting.

Membership Report

Betty King reported that we are down in membership numbers and dollars this year. Last year we had about \$18,000 in membership fees and this year we are at about \$14,000. This appears to be mostly related to loss of several higher level contributors. We are looking at different strategies of generating memberships. Denise is currently working on getting Serra alumni to join..

Grant Committee Report

Steve Donner provided a grant summary (attached as **Appendix C**). Approximately \$24,000 was requested and approximately \$10,000 was granted. Diane Tjalkins spoke about need for hardware and software upgrades for Serra's newspaper and yearbook, which is estimated to be about \$5,000. Kelly Bouman also described the anticipated benefits of the upgrades. She also told us that the Yearbook got a first place award last year. Alternatives and other sources were discussed. There was some concern of how long it would take to get the upgrades in place and Jeff Thomas indicated that the installation could be expedited. A motion to approve the grant requested by the newspaper/yearbook not to exceed the amount of \$5,000 was made by Kim Gotfredson and seconded by and Jayme Bouman, voted on and unanimously approved.

Joe Pisapea spoke for Brian Basteyns to request additional funds for purchase of football uniforms. The Booster Club has raised some of funds necessary. Uniforms will not be needed until March, but there may be a lag time to receive the uniforms after the order. The Board indicated that a presentation by the coach and the Booster Club president would be appreciated.

A motion to approve the remaining grant requests as submitted was made by Sue Sommer and seconded by Lori Olsen, voted on and unanimously approved.

Athletic Director's Report

Coach Pisapea reported that the CIF Parents' Night was not well attended. Winter sports will be coming up in November. The coaches' handbook, parents' handbook and athletic handbook have been combined and is now available. Most sports schedules are on the school's website.

Dinner Auction Report

Lori Olsen reported that planning has already begun on next years auction. The committee is looking at different alternatives in venues and presentation for this year's event.

Web Master Report

Barbara Lefkarites reported that she has updated portions of the site. She has added a new link, entitled "Exciting New Ways to Help the Foundation." She wants to revamp layout and make it more user friendly. She also wants to put agendas and minutes on the site, as well as identifying some of the Board members. Frank suggested that changes could be made but the proposed changes will need to be reviewed before they are posted.

Football SnackBar Report

Christine Eden reported that she has had some difficulty in staffing the snack bars and was very appreciative of Doug and Sue Sommer for all their help. She will provide a report of receipts at the next meeting. Frank mentioned that we do not have a basketball snack bar coordinator yet.

Sports and Activity Recognition Night

The first Sports and Activities Recognition Night for the Fall Sports will take place in December. The Winter and Spring evenings are scheduled but the dates not yet confirmed.

Publicity Report

Billye Sue Dobosz was not present to report.

Teachers Report

Carlie Spears was not present to report.

Membership Party Report

Kim Gotfredson reported that the party would be at the Sommers' home on October 16, 2004 at 6:30 pm. She asked everyone to bring an appetizers and encouraged Board to bring new person to the party.

Corporate Fundraising & Tierrasanta Recreation Center Report

Linda Juhasz presented a new format for fundraiser form. She reminded members that Vons e-Script needs to be renewed by each individual before we get credit for the sale. She also discussed the recycling funds that may be available.

New Business

Serra Spirit deadline is October 20th.

Adjourn

President Frank DeBaca adjourned the business meeting at 8:30 p.m. Next meeting will be on Wednesday, November 3, 2004 at 6:30 p.m. in the school media center.